

Online teaching in the NEW NORMAL

Before

Conduct a short survey to find out students **internet connection and or condusive online learning environment** for preparing your course (Teaching Plan) and lesson plan.

Identify **suitable online teaching approach** (synchronous/ asynchronous/ low bandwidth)

Plan your course structure and inform students on how to prepare for the online classes.

Ensure your lesson plan (synchronous/ asynchronous/ low bandwidth teaching) consist of **Learning Material (LM)**, **Learning Activities (LA)**, and **Assessments (A)** (formative/formal)

During

Inform your students on the **teleconferencing platform** to be used for synchronous teaching at least a day before the class.

Get your students to enter virtual class **15 minutes before the class begins**.

Record students attendance via KALAM Attendance QR code or other methods.

Interact and give feedback to students activities and participations.

Ensure **break** between long hours synchronous teaching period.

After

Check record (attendance, submission, participations) and follow through.

Course structure



- Asynchronous
- Synchronous
- Study week
- Final Exam

Lecturer's Guide

PdP-DT Synchronous & Asynchronous

Synchronous : Lecturer and students are online at the same time, using the same platform of learning.

Asynchronous : Lecturer provide the learning materials which students can access within their flexible time.

	Synchronous	Asynchronous
1 Learning Material	<ul style="list-style-type: none"> Teleconferencing Real-time Audio 	<ul style="list-style-type: none"> Animation . Multimedia . Video .
2 Learning Activities	<ul style="list-style-type: none"> Forum Debate Consultation 	<ul style="list-style-type: none"> Research . Feedback . Discussion .
3 Assessment	<ul style="list-style-type: none"> Kahoot Padlet EDpuzzle 	<ul style="list-style-type: none"> Assessment . Test . Quiz .

Lesson Plan Structure Example 2 hours class session



- 5 minutes Welcome + lesson instruction/structure
- 25 minutes Short lecture
- 10 minutes Group discussion
- 10 minutes Individual tutorial
- 10 minutes Break
- 10 minutes Video streaming
- 10 minutes Quiz
- 20 minutes Plenary discussion
- 10 minutes Learning reflection through Forum in KALAM

Teleconferencing Platform

zoom
100 Participants
300 Participants
4 zoom licenses (PSPe)

Microsoft Teams
300 Participants*
Manual in PSPe portal

Google Meet
100 Participants

Others includes :

BigBlueButton **Hostpoint** **Jitsi Meet**
Bigbluebutton Hostpoint Jitsi

